



Employment Application Form

The Chase Hotel

Gloucester Road, Ross-on-Wye, Herefordshire, HR9 5LH

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The Chase Hotel does not discriminate on the grounds of disability, ethnic or national origin, nationality, colour, race, gender, marital or parental status, domestic circumstances, age with due regard to the hotel's normal retirement age, gender reassignment and sexual orientation.

You will be required to present documents to verify your employment eligibility in compliance with the Asylum and Immigration Act 1996 Revised 2004.

PRIVATE AND CONFIDENTIAL

POSITION APPLIED FOR _____

FULL TIME/ PART TIME/ TEMPORARY

DATES AVAILABLE FROM _____ TO (IF TEMPORARY) _____

HOW DID YOU HEAR OF THE POSITION: _____

SECTION A: PERSONAL DEATAILS

Surname: _____ First Name: _____ Mr/ Mrs/ Miss/ Ms

Address: _____

_____ Post Code: _____

Telephone Land Line: _____ Mobile: _____

Email: _____

Date of Birth: _____ National Insurance Number _____

SECTION B: ELEGABILITY TO WORK IN TH UK

Are you required by law to have a work permit? **YES/ NO**

If yes, state its number, capacity and expiry date _____

If no, on what basis are you currently permitted to live and work in the UK? _____

SECTION C: DISABILITY

Do you consider yourself disabled under the Disability Discrimination Act (DDA) 1995, Revised October 2004 **YES/ NO**

Do you require any particular arrangements for Interview? **YES/ No**

Please give details: _____

SECTION D: PERSONAL DECLARATION

Do you hold a current driving licence: **YES/ NO**

Do you have a car: **YES/ NO**

Have you any medical conditions: **YES/ NO**

If yes please state: _____

Have you any criminal convictions: **YES/ NO**

If yes please state: _____

SECTION E: ETHNIC ORIGIN

Nationality: _____ Place of Birth: _____

Ethnic Origin:

Asian__ Afro-Caribbean__ African__ British__ European__

Other__ Please Specify: _____

SECTION F: EMPLOYMENT RECORD

PRESENT OR LAST EMPLOYER:

- 1) Company Name: _____
Address: _____

Position: _____ Rate of Pay: _____
Employed From: _____ To: _____
Reason for Leaving: _____
- 2) Company Name: _____
Address: _____

Position: _____ Rate of Pay: _____
Employed From: _____ To: _____
Reason for Leaving: _____
- 3) Company Name: _____
Address: _____

Position: _____ Rate of Pay: _____
Employed From: _____ To: _____
Reason for Leaving: _____

ANY OTHER EMPLOYMENT

Job Title	Duties	From	To

SECTION G: EDUCATION/ QUALIFICATIONS/ TRAINING

EDUCATION (start with secondary school first)

School/ College	Date From	Date To	Exams (Subjects/ Results)

OTHER QUALIFICATIONS:

SECTION H: HOBBIES & INTERESTS

SECTION I: REFERENCES (PLEASE EXCLUDE RELATIVES)

Name: _____

Name: _____

Address: _____

Address: _____

Telephone: _____

Telephone: _____

Relationship: _____

Relationship: _____

SECTION J: APPLICATION DECLARATION

I UNDERSTAND THAT THE ACCURACY AND COMPLETENESS OF THE APPLICATION FORM WILL BE RELIED ON BY THE CHASE HOTEL AND THAT ANY MIS-STATEMENTS, OMISSIONS OR FALSE STATEMENTS BY ME MAY RESULT IN DISMISSAL. I UNDERSTAND THAT THE REFEREES I HAVE GIVEN MAY BE CONTACTED CONCERNING MY EMPLOYMENT HISTORY, PERFORMANCE AND CHARACTER. TO COMPLY WITH THE WORKING TIME DIRECTIVE, I AGREE TO ADVISE THE COMPANY IN WRITING, PRIOR TO ANY OTHER WORK BEING UNDERTAKEN, OR IF CURRENTLY EMPLOYED ELSEWHERE, TO CONFIRM THE NUMBER OF HOURS AND DAYS INVOLVED.

I DECLARE THAT THE ABOVE IS A TRUE REPRESENTATION OF THE FACTS GIVEN AND THAT EMPLOYMENT, OR CONTINUITY OF EMPLOYMENT WILL BE SUBJECT TO SATISFACTORY REFERENCES.

APPLICANT SIGNATURE: _____ **DATE:** _____